

Reference Table for Quality Control Program Auditor - Paint or Coating Manufacturer

Requirement	Section/Page Number(s) where Item is Addressed in Quality Manual	Auditor: Does Quality Control Program Comply with Requirements?
Must have a Quality Control Manual or equivalent	<input type="checkbox"/> Yes	<input type="checkbox"/> Yes
Documented approval of Quality Control program by an approved, independent agency and describing changes to the Quality Control Program.		
There should be clear indication through working documents, review of materials, and interviews that the guidelines of the Quality Control program are being followed in practice.		
Valid agreement with a qualified quality control inspection agency for annual reviews of Quality Control procedures		
If an audit has previously been conducted, review the results of the audit and corrective actions to ensure that prior deficiencies as would relate to the Metal Construction Association Roofing Certification Program have been corrected.		
Documented ordering practices for resins and pigments that are ultimately used in MCA approvable coatings are in place.		
Documented procedures to ensure that incoming materials comply with stated standards consistent with MCA Base Material and Finish Specifications are in place.		
Documented procedures for control and/or change of the design of a product		
Documented procedures for in-situ adjustments made to process		
Documentation of test panels' identification and duration of exposure at weathering farm(s) used to generate data for outdoor weathering performance		
Documented procedures for the review and testing of weathering panels to ensure that the requirements for self-certification are based upon solid, current data.		
Documented weathering panel results shall include the ability to differentiate laboratory produced panels from production panels.		
A description of the method by which coatings used in Metal Construction Association certified roofing products can be ultimately traced back to the batch numbers of raw materials of coatings, specifically those of resins and pigments.		
Documented procedures to ensure that only final product conforming coatings are used in the manufacturing of Metal Construction Association certified roofing.		
A table of products of the coating manufacturer, including trade names, Metal Construction Association performance categories, and Metal Construction Association approval numbers for which Metal Construction Association Roofing Certification Program approval has been given must be available.		

Signature of Auditor

Date

In the event of non-compliance, see attached documents.